

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – June 17, 2024**

The June 17, 2024 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Mark Honkomp, Jamie Biegel, Mike Guillemot, Dan Muleski, Patty Gapen. Also present: Samantha Daugherty, Kayla Lumaye, Peggy Doughty, Dave Kerkman and five guests.

MINUTES: Motion Muleski, second Steward to approve minutes of the May 13, 2024 Regular Board Meeting as printed. Motion carried. Motion Guillemot, second Biegel to approve minutes of the May 15, 2024 Board of Review Meeting as printed. Motion carried.

PUBLIC COMMENT: Patty Buzza, Connie Stout, Lori Siegler, expressed concerns with the CTH U project plan to close roads Elk Street and Bear Street.

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. Auditor Greg Pitel presented findings from 2023 Audit. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Motion Honkomp, second Muleski to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for May: Receipts: \$181,651.63 and Expenses: \$165,733.03. General checking account bills were paid on check #'s 25678-25745 with six autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of May bills paid from the General Fund was included for review. Village Non-Lapsing Fund: \$1,083,865.34 Utilities Checking: \$41,805.66 Water Money Market: \$339,828.11 Utility bills were paid on check #'s 5120-5136. Wastewater Non-Lapsing Fund: \$34,605.90. A list of all checks paid for Utilities was included for review. Motion Evenson, second Honkomp to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reporting. Performed May Training on relay pumping and drafting from multiple port-a-tanks. There were eighteen calls in May. 95% of members have completed Entry Level Driver Operator class through Mid State Technical College. EMS Captain Larson completed Fire Officer 1 class. FF Karbowski completed Firefighter 1 class. Reviewed quote from Bauernfeind for new copier. Motion Evenson, Second Muleski to approve purchase of new copier, Surge Protector & ethernet protection and WiFi Bridge Adaptor for total of \$1,615 to be paid from Fire Dept budget. Motion Carried. Motion Honkomp, second Muleski to approve the Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: The committee did not meet in May.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting.

Applications have been made for Combination Class "A" Beer and Cider license for Kwik Trip, Inc, Steve Wiskerchen, Agent; Above Quota "Class B" Liquor license and Class "B" fermented malt beverage license for Anchor Bay Bar and Grill, LLC, Jason Wardour, Agent; Combination Class "B" Liquor license for Somewhere Else, Robert Larsen, Agent; Combination "Class B" Liquor license for Rooted In Red, LLC, Rochelle Hoffman, Agent; Combination Class "A" Liquor license for Dollar General Store #23115, Jason Stankowski, Agent; and cigarette license applications for Kwik Trip Inc. and Dollar General Store #23115.

Operator's license applications were received from Thomas Eilers, Jodi VanStedum, Kay Larson, Cheyanne Luther, Layla Tracy for Somewhere Else; Zachariah Becker, Gina Caldwell, Keenan Pflager, Sherri Draxler, Mattea Pierce, Alex Shefchik, Jeremy Papineau, Drew Hamilton, Leanne Haasl, Heather Hoff, Spenser Hoffman, Joan Beachem, Scott Zietlow, David Wagner for Kwik Trip; Jamie Biegel, Amy Kniprath, for Rooted In Red; Emily Taylor, Zachary Brining, Caitlin Forster, Jeremiah Worzalla, Cadence Becker, Shawn Pantoja for Dollar General Store #23115; Tracy Wardour, Elizabeth Dammen, Crystal Weight, Timothy McKellips, Clinton Hellner, Noelle Tetzlaff, Katrina Applebee, Trisha Anderle, Kathleen Tufte, Heather McKellips, Finnegan McKellips, Anna Schneider, Daniel Sullivan, Lisa Laatsch Sullivan for Anchor Bay Bar & Grill.

Provisional license applications were received from Debbie Rae Hall, Anna Ruth Christopher for Anchor Bay Bar & Grill.

Motion Steward, second Honkomp to grant liquor licenses to Kwik Trip, Anchor Bay Bar & Grill, Somewhere Else, Rooted In Red, and Dollar General Store #23115; grant a cigarette license to Kwik Trip and Dollar General Store #23115, grant operators and provisional licenses to the above named applicants all effective July 1, 2024 through June 30, 2025. Motion carried.

Discussion took place over ordinance violations regarding advertising sign with roof along Plover Rd. Discussion about short term rentals. Topic was referred back to committee.

Motion Honkomp, second Gapen to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. No Committee meeting in May. Superintendent Lumaye reporting updates on mill lift station and provided quote from Xylem for Pump 2 at 32nd street lift station. Motion Muleski, Second Honkomp to approve purchase of pump for \$15,087.80 to be paid from Wastewater Non-Lapsing Funds. Motion carried. Motion Muleski, second Biegel to approve the Public Works Committee report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Thad Brown from Dynamic Alliance Roofing presented quote for replacing municipal garage roof. Motion Guillemot, second Steward to approve purchase of the roof for a total of \$69,500 to be paid from Garage Maintenance Non-Lapsing funds utilizing the 2024 allocation. Motion carried. Chairperson Guillemot discussed quote from SCW for security camera system for boat launch restroom and aqua skier restroom. Motion Muleski, Second Biegel to approve the purchase of security cameras for a total of \$3,480. Motion carried. Discussed changing security personal time sheet to reflect new rate for opening only or closing only after 10:00pm from \$25 to \$40. Motion Guillemot Second Steward to approve time sheet change. Motion carried. Discussed MSC invoice for 8 additional slips. Motion Evenson Second Guillemot to pay MSC invoice for \$42,977.57. Motion carried. Discussion took place to add line item in budget for village events. Kerkman discussed the need to have separate line items for different grant funding. Motion Muleski Second Guillemot to create a line item for village events and the line items necessary to separate

grant funding. Motion carried. Motion Muleski Second Biegel to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee did not meet in May. Superintendent Lumaye reporting Well 3 updates, having some vibration problems and issues have been resolved at \$0 cost to the village. Discussed applying for a simplified rate case. Motion Honkomp Second Evenson to approve staff to apply for a 4.1% simplified rate case. Motion carried. USG Solutions will be coming to next board meeting to present findings from tower inspection and present a quote for asset management. Hydrant flushing starts tomorrow. Motion Muleski Second Biegel to approve water utility committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Honkomp to approve the May 8, 2024 Commission meeting minutes and the Wastewater Commission report. Motion carried.

NEW BUSINESS: No new business

CLERK'S REPORT: Samantha reporting, bank requesting resolution to approve Clerk and Utility Clerk to transfer money through online Banking Portal. Motion Evenson, Second Biegel to approve Resolution 24-03 approving the ability of the Clerk and Utility Clerk to transfer money between accounts online through the Nekoosa Port Edwards State Bank online Business Portal. Motion carried. Discussed upcoming training July 14-19. Discussed obtaining new website quotes. More information to come. Motion Evenson Second Biegel to approve Clerks report. Motion carried.

PRESIDENT'S REPORT: No report

ADJOURN: Motion Steward, second Evenson to adjourn at 8:35 p.m. Motion carried.

Respectfully Submitted,

Samantha Daugherty, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President