

**VILLAGE OF BIRON REGULAR BOARD MEETING  
MINUTES – JUNE 13, 2016**

The June 13, 2016 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Jon Evenson, Mark Honkomp, Tammy Steward, Bob Walker, Dan Muleski, Susan Carlson and June Siegler were present. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, and Dan Borchardt, MSA

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held May 9, 2016. **Motion** Honkomp, second Siegler to approve the minutes as printed. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. All bills were in order. After discussing Village finances a **motion** was made by Walker, second Muleski to reassign \$100,000 from the Resurface Village Streets non-lapsing account and \$14,589.76 from the Recreational Trail non-lapsing account to the Village general account for purposes of Village cash flow needs, and to direct the Clerk to make the transfers. Evenson requested a roll call vote: Carlson, yes; Honkomp, yes; Muleski, yes; Siegler, yes; Steward, yes; Walker, yes; Evenson, yes. M.C. Evenson reported he will be meeting soon with Classic Development and Ehlers regarding the short-term loan status. **Motion** by Walker, second Carlson to accept the Finance and Budget Committee report. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: receipts for May 2016 were \$12,961.87. Expenses were \$86,184.42. General checking account bills were paid on check # 18958-19023 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all May bills was included for the board to review. Village Non-Lapsing Fund \$842,521.82. **Water Utility:** Checking \$59,088.29. Money Market \$452,125.34. Water bills were paid on check # 3793-3801. **Wastewater Department:** Checking \$59,088.29. Non-Lapsing Fund \$14,356.68. Wastewater bills were paid on check # 2820-2826. A list of all checks paid for water & wastewater was included for the board to review. **Motion** by Muleski, second Honkomp to accept the Treasurer's report. M.C.

**MSA PROJECT UPDATE:** Dan Borchardt reporting. Progress is slow at Gateway park due to rainy weather and Earth's other job commitments. Some cement is cracked by the trail/road intersection and needs to be replaced. If the work is not completed by June 30 the Village could pursue liquidated damages. Affected front yard areas on South Biron Drive will be re-seeded by Earth. Borchardt presented Earth, Inc. Pay Application No. 1 for \$57,938.78. **Motion** by Muleski, second Walker to approve Earth, Inc. Pay Application No. 1. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson June Siegler reporting. The committee has been reviewing appreciation-type awards for employees and will be creating a list of employee milestones in the next year and will possibly be requesting funds in the future. An election was held April 7 for continued representation by Teamsters Union Local No. 662 with results being certified by the Wisconsin Employment Relations Committee on April 27 for continued representation for purposes of collective bargaining. **Motion** Muleski, second Steward to accept the Personnel Committee report. M.C.

**PUBLIC WORKS COMMITTEE REPORT:** Chairperson Tammy Steward reporting. Vruwink reported a line tracer for sewer and water location needs to be purchased. **Motion** Honkomp, second Steward to approve the purchase up to \$3,500 with the cost being split between water and sewer accounts. M.C.

Vruwink contacted Catalyst regarding the condition of the railroad tracks on S. Biron Drive and was told they will be patched this year and funds will be budgeted for replacement next year.

Vruwink reported a resolution approving CMAR submission to the DNR needs to be approved. **Motion** Muleski, second Honkomp to approve Resolution No. 16-1. M.C.

Vruwink reported a grant application has been submitted to purchase recycling bins for the new park.

Vruwink reported a photometric analysis of Shore Acres Drive needs to be completed prior to any street lighting work being performed. This analysis has been completed on South Biron Drive.

Trustee Walker reported he contacted the City regarding the speed limit on 32<sup>nd</sup> Street and learned it will be increasing from 25 mph to 35 mph in front of Mid-State Technical College. The 35 mph speed limit will remain uniform all the way to the Municipal Center and Fire Station, where it reduces to 25 mph to the intersection at South Biron Drive.

**Motion** by Honkomp, second Evenson to accept the Public Works Committee report. M.C.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. All Village building permit forms have been revised and a new permit fee schedule created. **Motion** Honkomp, second Steward to approve all forms and adopt the new fee schedule effective immediately. M.C.

A new beverage operators license application form and fee increase was reviewed. **Motion** Muleski, second Evenson to approve the new form and fee increase for an operators license to \$25 and a provisional license to \$10, effective January 1, 2017, and to modify Ordinance 12.02 (5) (f) to reflect the fee increase. M.C. The clerk was directed to notify bar owners of the increase when their licenses are delivered later this month.

Applications were reviewed for alcohol beverage, cigarette and operators/bartenders. **Motion** Walker, second Steward to approve applications for Combination Class A+Beer and Cider for Kwik Trip, Inc, Leon Kosiec, Jr, Agent; Combination B+licenses for Somewhere Else, Robert and Kay Larsen, Agents; CD Place, David S. Slucas, Agent; and Anchor Bay and Grill, LLC, Dennis V. and Doris A. Moon, Agents; cigarette license applications for Anchor Bay Bar and Grill, LLC and Kwik Trip Inc. for over the counter sales only; and all operators/bartenders applications as submitted. M.C.

Muleski reported a shoreland/wetland ordinance is currently being reviewed as is a new Sign permit and both will be presented for approval at a future meeting,

**Motion** by Walker, second Siegler to accept the Legislative, Ordinance & Zoning Committee report. M.C.

**WATER UTILITY UPDATE:** Chairperson Mark Honkomp reporting. **Water Superintendent's Update** - everything is going well; nothing new to report. **Motion** Walker, second Evenson to accept the Water Utility Committee report. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION REPORT:** Chairperson Susan Carlson reporting. Damaged sidewalk slabs at the park have been replaced. An air conditioning unit and evaporator coil will be installed at the Municipal Center after lines have been flushed. **Motion** Steward, second Honkomp to approve the Public Property, Safety & Recreation Report. M.C.

**WASTEWATER COMMISSION REPORT:** Commission member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the June 1 wastewater commission meeting was provided for review. **Motion** Muleski, second Honkomp to approve the Wastewater Treatment Commission Report. M.C.

**BIRON VOLUNTEER FIRE DEPARTMENT REPORT:** Chief Dan Muleski reporting. Muleski reported on a recent accident on 80<sup>th</sup> Street and North Biron Drive where Village Fire Department personnel responded to set up the area for air transport landing. GPS coordinates will be completed at the Municipal Center, Business Park, and Mid-State Technical College to be official landing areas. **Motion** by Siegler, second Carlson to accept the Volunteer Fire Department report. M.C.

**PRESIDENT'S UPDATE:**

Chairperson Steward reported the Board of Review met May 23 and June 13. No property owners appeared and no action was taken. **Motion** by Muleski, second Siegler to accept the Board of Review reports. M.C.

The Clerk presented a request for two additional Chief Election Inspectors. A three hour training course will be held August 5 at the Courthouse. The 2016 budget impact is \$116. **Motion** by Honkomp, second Muleski to approve the request. M.C.

The Clerk reported an account has been set up at Kwik Trip for Trustees to use for Village-related purchases only.

**Motion** by Muleski, second Steward to accept the President's report. M.C.

**ADJOURN** – **Motion** Muleski, second Evenson to adjourn at 8:10 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Jon T. Evenson, President