

Board of Review, May 15, 2024
Minutes

The May 15, 2024 Board of Review was called to order at 1:00 p.m. at the Biron Municipal Center by Board of Review member Tammy Steward.

Present by Roll Call: Board of Review Members: Tammy Steward, Patty Gapen, Jamie Biegel, and Kayla Lumaye. Also present: Assessor Todd Pauls

Selection of Chairperson: Motion by Biegel, second Steward to appoint Patty Gapen.
Motion carried.

Selection of Vice Chairperson: Motion Steward, second Gapen, to appoint Jamie Biegel.
Motion carried.

Certified Board of Review members: Tammy Steward was recertified on April 23, 2024. Patty Gapen was recertified on May 14, 2024, Jamie Biegel and Kayla Lumaye are not certified. New training requirements require at least one member to be certified on an annual basis.

Interim Clerk Lumaye stated that the required postings for Board of Review were properly posted at least 15 days prior to Board of Review.

Assessor Todd Pauls stated that the assessment notices were sent out 15 days prior to Open Book and Board of Review. The affidavit attached to the roll book has been verified and signed.

Open Book was held May 8, 2024 from 1:00 p.m. to 3:00 p.m.

Adjourn: At the hour of 3:00 p.m., after holding Board of Review for the required statutory time of 2 hours and having no one appear before the Board of Review, a motion was made by Biegel, second by Gapen to adjourn the Board of Review. Motion carried.

Respectively submitted,

Kayla Lumaye
Interim Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President