

**VILLAGE OF BIRON REGULAR BOARD MEETING  
MINUTES – MAY 14, 2018**

The May 14, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski. Sue Carlson and June Siegler excused. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, Amber Danielski, Schenck SC; and three citizens

**MINUTES:** Minutes were reviewed from the April 17, 2018 Regular Board meeting. **Motion** Honkomp, second Steward to approve the minutes as printed. M.C.

**PUBLIC COMMENT:** None

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. The Clerk requested purchase of a special assessments module from Work Horse Software. The system is designed to track multiple public works projects assessed against individual property parcels. This qualifies as a TID expense. **Motion** Evenson, second Walker to approve purchase of the software at a cost of \$3,500 plus a \$600 annual support fee. M.C. **Motion** Muleski, second Walker to approve the Finance and Budget Committee report.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for April 2018 were \$77,112.78. Expenses were \$257,130.41. General checking account bills were paid on check #~~10550-10608~~ with 8 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of April/May bills paid from the general fund was included for the Board to review. Village Non-Lapsing Fund \$837,523.47. **Utilities Checking:** \$179,526.94. Money Market \$423,007.01. Utility bills were paid on check #~~4026-4036~~. Non-Lapsing Fund \$14,403.42. A list of all checks paid for utilities was included for the Board to review. **Motion** Honkomp, second Muleski to accept the Treasurer's report. M.C.

**SCHENCK, S.C. AUDIT REPORT:** Amber Danielski reviewed Management Communications. There are no changes from previous reports for internal controls. Account reconciliations are being completed monthly. 2017 General Fund expenditures were less than 2016. Danielski reviewed the water utility rate of return. Current rates are not high enough to pay the debt, even with the small rate increase, and the water utility continues to operate at a loss. The sewer utility had a small gain due to catch-up by a conversion from quarterly to monthly billing. **Motion** Muleski, second Walker to accept Schenck, SC Management Communications reports for the year 2017 and place them on file. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson Mark Honkomp reporting. The committee did not meet in April.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. The committee met with the owners and builder about a whole house remodel at 1152 South Biron Drive. There were questions regarding if a deck at grade could be built on the river side of house and adding a foundation under a porch. Questions regarding replacing or remodeling a shed close to the river were referred to the building inspector.

Village Ordinance 17.1.92 states all new parking lots are subject to approval of Village Board and shall be surfaced with a dustless all weather material. This project involves significant driveway and parking for both semi and automobile traffic. The plan presented recommended

paved parking for main entrance and parking in front of building. The committee recommended that they add a short paved area (concrete aprons) for semi entrance/exit to prevent gravel being carried out onto 32<sup>nd</sup> Street. **Motion** Muleski, second Honkomp to approve the plan as modified to include non-paved areas with work to be completed within a two year timeframe. M.C.

Attorney Abts has begun Village ordinance codification, with concentration at this time on utility hookups as they may affect the Bridgewater development.

President Evenson will be in contact with Ruder Ware regarding Resolution #13-06 and a possible conflict about assessment of new property owned by the developer.

There could potentially be 120 boat slips created by the Bridgewater development project. The Committee will be meeting with Classic Development to determine cost, installation, and maintenance, storage, and other issues.

The Biron Licensee Group will be requesting zoning and variance changes once the land exchange between the Group and Consolidated Water Power is completed.

**Motion** Walker, second Honkomp to approve the Legislative, Ordinance & Zoning Committee report. M.C.

**PUBLIC WORKS COMMITTEE REPORT:** Chairperson Tammy Steward reporting. Vruwink reported he obtained quotes to replace a lift station pump and resurface South Biron Drive. **Motion** Honkomp, second Evenson to approve the Public Works Committee report. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT:** Chairperson June Siegler reporting. Vruwink reported he obtained quotes to seal coat the parking lot and tennis court at the park, seal coat the Municipal Center parking lot, and possibly replace the lighting there. **Motion** Muleski, second Walker to approve the Public Property, Safety & Recreation Committee Report. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Susan Carlson reporting. Vruwink reported two fire hydrants were damaged by LNJ Trucking on a section of HWY 54 they plowed. They were billed by the Village for associated costs. A water service line to Head Start was replaced and they were billed for the costs. Vruwink also obtained quotes for a well aeration tank. A Trustee requested the Committee look into volume charge rates and consider an increase. **Motion** Evenson, second Muleski to accept the Water Utility Committee report. M.C.

**WASTEWATER COMMISSION REPORT:** *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the April 4 meeting were available for review. **Motion** Muleski, second Steward to approve the Wastewater Commission report. M.C.

**BIRON VOLUNTEER FIRE DEPARTMENT REPORT:** Chief Dan Muleski reporting. Weekly training continues. The department should be EMR certified by June 1. Two new members have joined the department. **Motion** Evenson, second Honkomp to approve the Volunteer Fire Department report. M.C.

**CLERK'S REPORT:** May 6-12 was proclaimed Municipal Clerks Appreciation Week throughout the State of Wisconsin. Arndt reported on recent training attended and discussed upcoming training about election security. The Joint Review Board will meet June 6 at 6:00 p.m. at the Pittsville Community Center. Arndt is working with Ehlers to prepare a TID amendment. **Motion** Evenson, second Walker to approve the Clerk's Report. M.C.

**PRESIDENT'S UPDATE:** Evenson reported on a recent bid process concerning the Bridgewater development. There may not be much construction due to significant price increases. **Motion** Muleski, second Walker to accept the President's report. M.C.

**ADJOURN:** **Motion** Honkomp, second Walker to adjourn at 7:55 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Jon T. Evenson, President