

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – April 11, 2022**

The April 11, 2022 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, Patty Gapen, Mike Guillemot, Dan Muleski, Mark Honkomp. Also present: 7 guests

MINUTES: Motion Guillemot, second Steward to approve minutes of the March 14, 2022 Regular Board Meeting as printed.

PUBLIC COMMENT: Public Works Director Trzebiatowski raised concerns and requested a committee meeting for them to be addressed and to prioritize Village issues. He also requested purchase of an air scrubber for the garage. Public Works Committee chairperson Steward asked she be contacted tomorrow to discuss.

FINANCE & BUDGET COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Non-lapsing fund account balances were reviewed. Non-lapsing account worksheets for 2020-2022 were reviewed. The Committee recommends the dock revenue fund reimburse the non-lapsing boat slip rental fund \$22.59 to correct a negative balance and create a zero-fund balance. Motion Gapen, second Honkomp to approve the reimbursement. Motion carried. A 2021 allocation to the fire truck fund inadvertently was not made, placing that fund in negative balance. The allocation has been made, bringing that fund fully up to date. An audit detected an additional \$13,612.00 was transferred from the general fund to the non-lapsing account. The committee recommends transferring \$3,000.00 from the non-assigned 2020 fund to the fire department equipment fund, to help cover the recent purchase of SCBA's. The committee recommends the remaining non-assigned 2020 funds remain in the non-lapsing account, pending possible allocation/assignment by the Board at a future time. Motion Gapen, second Muleski to approve the \$3,000.00 transfer and keep the balance of non-assigned funds in the non-lapsing account. Motion carried. Motion Gapen, second Evenson to approve a Non-Lapsing Funds and Account Management and Procedures policy. Motion carried. Motion Muleski, second Honkomp to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee: Receipts for March: \$54,197.01. Expenses: \$879,965.27. General checking account bills were paid on check #'s 23891-23957 with twelve autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of March bills paid from the General Fund was included for review. Village Non-Lapsing Fund \$1,009,819.11. Utilities Checking: \$366,717.49. Money Market \$315,784.25. Utility bills were paid on check #'s 4707-4718. Non-Lapsing Fund: \$34,027.94. A list of all checks paid for Utilities was included for review. Motion Evenson, second Honkomp to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dave Kerkman reporting. Training was on confined spaces. One fire call and four medical calls were made in March. Two new firefighters were recruited and will be training. The department is participating in the DNR's Keep the Forest Green project. Each time there is a grass fire in our DNR district a red tree is placed on the green

tree, located in front of the fire station. Engines were prepared for grass fire season. Motion Muleski, second Honkomp to approve the Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: no report

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. A request was made by ND Paper to convert the former credit union building to company housing. Fence and solar ordinances will be revised at the next committee meeting. Motion Guillemot, second Steward to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: no report

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. CWPCo needs to sign the slow no wake application prior to submission by the Village. There are fourteen open boat slips. Rental brochures will be available at area businesses. An ad was placed in the Wisconsin Rapids Tribune and will be added to the Village's website and Facebook page. Motion Honkomp, second Muleski, to accept the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Trzebiatowski presented to the committee an overview map illustrating the water system lines throughout the village and water main changes for the CTH U project. Carlson reminded the Board "A utility cannot waive a properly applied late payment charge that has been authorized by the PSC under Wis. Admin. Code § 185.33 (9) or (10) and included in the utility's filed rates (in the billing paragraph of schedule Mg-1)." Trzebiatowski is researching eliminating fluoride in the Village water system and will be in contact with the DNR. The cell tower contract expires this year and will be forwarded to Attorney Abts for review and negotiation of a successor agreement. The water tower has a vent that is not in compliance and Zach is looking into the possibility of fabricating something to correct this issue and needs DNR approval to complete. The next tower inspection is in 2026. Complete rehabilitation is needed on the tower in 2031. This includes painting inside and outside of the tower, with a cost estimate of \$530,000. Discussion held regarding utility cash flow. Motion Evenson, second Muleski to accept the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* There has been no change in status of the Wastewater Agreement negotiations with the City of Wisconsin Rapids. Motion Evenson, second Muleski to approve the Wastewater Commission meeting minutes of March 9, 2022 and the committee report. Motion carried.

NEW BUSINESS: Consider purchase of air scrubber; Westwood Infrastructure contract

CLERK'S REPORT: Clerk Anne Arndt reporting. The Spring Primary Election went smoothly. One hundred seventy-four residents voted. Board of Review training will be April 21 via Zoom. The Clerk and Trustee Steward will attend. Trustee Gapen volunteered to be the third member and will be attending the training. Motion Honkomp, second Muleski to approve the Clerk's report. Motion carried.

PRESIDENT'S REPORT: Resolution 22-03 *Biron's Support of the Wood County Resolution considered and approved by Wood County's Highway Infrastructure and Recreation Committee on*

April 7, 2022, and, being considered by Wood County's Board of Supervisors on April 19, 2022, pertaining to Village of Biron and Wood County collaboration on specified road reconstruction, construction, and adjacent multi-purpose trail construction, and, upon completion thereof, jurisdictional transfer of specified roadways and trail facilities from Wood County to the Village of Biron was presented. Motion Guillemot, second Honkomp to approve Resolution 22-03. Motion carried. The Clerk will forward copies to Wood County Corporation Counsel, Wood County Highway Commissioner, and Wood County Clerk.

The Annual Meeting will be held April 19 at 6:00 p.m. at which time Committee and Commission appointments will be submitted for Board approval.

President Evenson thanked Trustee Sue Carlson for her twelve years of service on the Board of Trustees and her many contributions to the Village.

Motion Muleski, second Honkomp to accept the President's report. Motion carried.

ADJOURN: Motion Honkomp, second Gapen to adjourn at 8:13 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President