

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – March 11, 2024**

The March 11, 2024 Regular Village Board meeting was called to order at 6:35 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Mark Honkomp, Jamie Biegel, Mike Guillemot, Dan Muleski, Patty Gapen. Also present: Anne Arndt, Peggy Doughty, Kayla Lumaye, Samantha Daugherty, and four guests.

MINUTES: Motion Muleski, second Steward to approve minutes of the February 12, 2024 Regular Board meeting. Motion carried.

PUBLIC COMMENT: None

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Three municipal center doors have been installed. Entry doors should be installed the week of March 18. An invoice for \$4,073.85 for installation labor of three doors and an invoice for \$4,414.84 for entry doors from Lee Door and Hardware were reviewed. The committee recommends payment be made from the non-lapsing account. Motion Muleski, second Biegel to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments, approve payment of \$8,488.69 to Lee Door and Hardware to be paid from the non-lapsing fund, and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. The treasurer would like to attend a training conference to be held April 24 in Stevens Point. Motion Evenson, second Guillemot to approve attendance, \$80 registration fee, one per diem, and mileage. Motion carried. Totals reported to the Finance Committee: Receipts for February: Receipts: \$710,090.96 and Expenses: \$983,132.67. General checking account bills were paid on check #'s 25415-25509 with ten autopays to IRS, Deferred Comp, Department of Revenue, and WRS for payroll deductions. A list of February bills paid from the General Fund was included for review. Village Non-Lapsing Fund: \$1,217,485.41. Village Golden Passbook: \$1,612,625.60. Utilities Checking: \$22,227.74. Water Money Market: \$921,830.80. Utility bills were paid on check #'s 5068-5084. Motion Muleski, second Gapen to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reporting. Training consisted of SCBA fit test and wildland firefighting with Grand Rapids instructed by the DNR. Eight medical and four fire calls were made in February. The department roster is at twenty. Motion Honkomp, second Gapen to approve the Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. No meeting was held in February. Honkomp reported all employees returned a signed Acknowledgement of Receipt from the Employee Handbook to him.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. No meeting was held in February. Muleski reported on concerns from residents

regarding person(s) living in a garage with no utilities. Contact has been made with the Wood County Health Department.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. No meeting was held in February. PW Director Lumaye reported she bid on a lathe at Neenah Consignment Auction and won the bid. The cost of \$1,210.00 will be paid from the budgeted equipment line item.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Mike discussed a conversation he had with Mark Anderson from CWPCo regarding implementing a boat launch fee. There may be fee revenue sharing between CWPCo and the Village of Biron. Mark stated he would pay for all the equipment to get the launch fee implemented. He asked that the Village enforce the fee. The Wood County Sheriff's Department may be able to patrol the area. Mike suggested adding cameras by the restrooms. Lumaye will contact CWPCo to ask if they would pay for cameras. If not, the committee recommends getting cameras anyway. Purchasing barricades for the recreational trail was discussed. Guillemot will contact the DNR stewardship person to ask if they are allowed. Motion Honkomp, second Muleski to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. No meeting was held in February. Lumaye stated there was a problem with aerators at the well. New ones have been installed by the crew.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* No Commission meeting minutes were available at the time of this meeting.

NEW BUSINESS: None

CLERK'S REPORT: Arndt reported the annual audit has been going smoothly. There are two upcoming conferences Arndt would like to attend. The WMCA District 7 meeting will be held in May in Clintonville. The WMCA Annual Education Conference will be held August 28-30 in Middleton. Motion Evenson, second Biegel to approve attendance. Motion carried. Motion Evenson, second Honkomp to approve the Clerk's report. Motion carried.

PRESIDENT'S REPORT: The South Wood County Humane Society annual service agreement was reviewed. The municipality base fee for 2024 is \$1,500.00. Motion Evenson, second Guillemot to approve the agreement. Motion carried.

Keith Helmrick, Classic Development Corp, presented a plat of Bridgewater II, a subdivision in the Village of Biron. Sewer, water and street improvements will installed this summer. Motion Muleski, second Steward that Resolution 24-01 approves the Bridgewater II plat as presented. Motion carried.

Evenson reported TIDs 1 and 2 terminate in 2026. They can be closed or extended up to three years. The Village has utilized Ehlers Inc in the past for TID guidance. Evenson recommends using them again to assist with managing projects, Joint Review Board, reporting, and TID closure or extension. Service and Fee Compensation include Preparation of Supplemental Information for Joint Review Board \$1,500 per TID; Joint Review Board meeting coordination \$500 per meeting; Joint Review Board meeting attendance \$500 per meeting, for a total of \$5,500.00. Motion Evenson, second Honkomp to approve the Letter of Engagement by Ehlers Inc. Motion carried.

The Wisconsin Rapids City Band is requesting an ad purchase or donation for the 2024 concert season. Motion Gopen, second Steward to sponsor a concert for \$250, which includes a half page ad in the printed concert program. Motion carried. It was suggested the ad include the number of years Biron has been a sponsor.

Motion Evenson, second Biegel to hold the Annual Organizational Meeting April 22 at 6:30 p.m. Motion carried.

Motion Gopen, second Biegel to approve the President's report. Motion carried

ADJOURN: Motion Honkomp, second Biegel to adjourn at 7:25 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President