

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – FEBRUARY 12, 2018**

The February 12, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Sue Carlson, Mark Honkomp, June Siegler, Tammy Steward, Bob Walker (via phone). Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, 4 citizens, 3 guests

MINUTES: Minutes were reviewed from the January 8, 2018 Regular Board Meeting with two corrections: under Treasurer's Report the motion to approve the report was made by Muleski. Under President's Update the first sentence should read %a . the developer agreement with Classic Development is in the works and upon completion will be sent to the Village attorney for review.+ Motion Honkomp, second Steward to approve the minutes as corrected. M.C.

PUBLIC COMMENT: None

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for Utilities and Village accounts. Tax overpayment refunds totaling \$107.78 were issued to Flagel, Heniadis and Winkelman. Synagro incorrectly completed their statement of personal property resulting in a \$24,361.69 overpayment of taxes. The Clerk has been working with the assessor, county treasurer, and Wisconsin Department of Revenue and a request for charge back of refunded taxes was made by the county treasurer. The overpayment will be refunded by the Village to Synagro within the statutory 90 day time limit. **Motion** Evenson, second Siegler to approve the Finance and Budget Committee report. M.C.

PLAN COMMISSION REPORT AND RECOMMENDATION: Greg McDonald of Midwest Cold Storage Realty outlined plans for construction of a 100,000 square foot cold storage building. An offer to purchase CD's Place and an adjoining 8 acre parcel was made. This is approximately a \$10 million project and financial assistance from the Village is requested.

The commission reviewed an incentive proposal drafted by President Evenson which is a pay as you go tax rebate+of \$764,400 to be paid over six years. This amount is 75% of available TID 2 tax increment. Trustees Muleski and Walker requested a third party complete a financial analysis of Village debt limit prior to committing to a new incentive package. The commission recommended the incentive package to the Board contingent upon a financial analysis conducted by a third party that will be acceptable to the Board.

Ehlers provided an analysis which showed the Village will not need to borrow any funds for the incentive, by 2020 the Village will start to realize increased increment to pay debt service, and new development will increase the borrowing capacity of the Village. **Motion** Evenson, second Walker to accept the recommendation of the Plan Commission as modified by Ehlers's financial analysis with an estimated incentive totaling \$764,000; payments beginning in 2019 and ending in 2023. M.C.

The Board expressed appreciation to Midwest Cold Storage for building in the Village and for their continued expansion.

Motion Carlson, second Muleski to approve the report/minutes of the Plan Commission meeting held February 6, 2018. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for January were \$491,201.27. Expenses were \$531,371.70. General checking account bills were paid on check #~~¢~~ 20361-20430 with 8 auto pays to IRS and Deferred Comp for payroll deductions. A list of all checks paid from the general fund was included for the Board to review. Village Non-Lapsing Fund: \$840,361.62. **Utilities Checking:** \$167,387.92. Water Non-Lapsing Fund \$469,837.33. Utilities bills were paid on check #~~¢~~ 3986-4003. Wastewater Non-Lapsing Fund \$14,398.15. A list of all checks paid for utilities was included for the Board to review.

Witt reported the February record of settlement of taxes was received after the Finance Committee met February 7. \$19,759.08 to Mid-State Technical College, \$231,188.59 to Wisconsin Rapids School District, \$122,800.04 and \$46.99 for managed forest land to Wood County Treasurer need to be paid. **Motion** Evenson, second Siegler to approve the four payments. M.C. **Motion** Honkomp, second Muleski to accept the Treasurer~~¢~~ report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. An employee requested a vacation allotment at the beginning of the hire date anniversary year (1/1/2018) instead of 1/1/2019. The Personnel Committee chairperson directed the Clerk to add the additional five days to the employee~~¢~~s vacation award. After discussion it was recommended the Personnel Committee meet to review vacation schedules. **Motion** Muleski, second Evenson to approve the Personnel Committee report. M.C. with Walker voting no.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. The Shoreland/Wetland ordinance draft is finished and will be ready for public hearing, hopefully on March 12. President Evenson appointed Dan Muleski as Zoning Administrator. The Clerk contacted Attorney Ken Hill about ordinance codification and will present his proposal to the Board once received. **Motion** Honkomp, second Siegler to approve the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: The committee will meet February 14. **Motion** Evenson, second Siegler to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. Flower seeds and high bush cranberries were ordered for Gateway Park. Since Wausau Tile stopped their engraving services the Village went with a new provider for the memorial stones in the park. Since the cost is higher the charge for a 6+x 12+tile will be \$125.00. The Village will send a newsletter to residents late in the year with seasonal information. A third trash can will be placed by the wooden deck at Gateway Park. **Motion** Honkomp, second Evenson to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Water relocation options on Deer and Buffalo Street: the Village is to abandon six inch transite main on west side of Eagle Road and connect to Deer and Buffalo via ten inch water main on east side of Eagle Road. In order to extend utilities on Eagle Road residences should be annexed

to the Village. Evenson reported the Public Service Commission allows municipalities to apply for a utility simple rate case increase of 3%. Municipalities can do multiple requests but the increase cannot exceed a 40% total increase of those multiple requests. He recommends the Village apply for a simple rate increase of 3% as soon as possible so the new rate could be effective approximately May 1, 2018. **Motion** Honkomp, second Muleski to direct the utility clerk to apply for a simple rate case. M.C. **Motion** Evenson, second Carlson to approve the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the February 7, 2018 were not available for review.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. Muleski reported all is going well. Several members were at the radar run and the polar plunge assisting with parking. The hydrant in front of the department garage is hard to turn open. The crew will be asked to make sure it's in working order. **Motion** Honkomp, second Siegler to approve the Fire Department report. M.C.

CLERK'S REPORT: The clerk will be hosting the Wisconsin Municipal Clerks Association District 7 education conference at the Municipal Center on March 1. The Board recommended if there is a rental fee that it be waived for this event. **Motion** Walker, second Evenson to approve the Clerks Report. M.C.

PRESIDENT'S UPDATE: The multi-metro deer management report is available for review at the clerk's office. Evenson reported the revised developer agreement with Classic Development is available for Trustees to review and will be forwarded to the Village attorney. Board approval will occur at a future meeting. The DNR has approved permits for a clear span bridge, culvert crossing and piers in the Village for the Bridgewater project. The deadline to contest the permits has passed and the project will commence. Larry Koopman of Lampert-Lee reviewed a proposal for engineering and land surveying services for Bridgewater recreational improvements. Many of the services have been completed. **Motion** Honkomp, second Muleski to approve the President's report. M.C.

ADJOURN: **Motion** Muleski, second Honkomp to adjourn at 8:30 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President