

**VILLAGE OF BIRON REGULAR BOARD MEETING  
MINUTES – DECEMBER 11, 2017**

The December 11, 2017 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Jon Evenson, Bob Walker, Tammy Steward, June Siegler, Mark Honkomp, Sue Carlson, Dan Muleski. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, and 4 citizens

**MINUTES:** Minutes were reviewed from the November 13, 2017 Regular Board Meeting. **Motion** Muleski, second Walker to approve the minutes with a correction: under the Public Works Committee report %purchase four doors+is to be corrected to %purchase four replacement sections for doors+. M.C.

Minutes were reviewed from the November 27, 2017 budget public hearing and special Board meeting. **Motion** Muleski, second Honkomp to approve the minutes as printed. M.C.

**PUBLIC COMMENT:** None

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for Utilities and Village accounts. Bridgewater Project Update: Walker reported the parties agreed to several key principles that will become part of a new developer agreement plan. Biron's contribution to the project will be capped at \$1 million, far less than the \$2.3 million estimate envisioned in the 2009 agreement. However, because Classic will be taking a much larger role in financing the project, new increment from the Bridgewater project will be split 80/20 increment in favor of Classic (basically proportionate to the percentage of project costs they are taking on), up to the level required to meet Classic's expenses for infrastructure projects that will be turned over to the Village (increment beyond that need would go 100% to the Village). Evenson volunteered to create a redline draft of the 2009 agreement to reflect these changes. The Plan Commission will also need to review the revised developer agreement. However, the final version of the new agreement will be prepared by the Village's attorney. **Motion** Muleski, second Siegler to approve the Finance and Budget Committee report. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for November were \$31,834.51. Expenses were \$238,778.66. General checking account bills were paid on check # 20221-20291 with 3 auto pays to IRS and Deferred Comp for payroll deductions. A list of November bills was included for the Board to review. Village Non-Lapsing Fund: \$845,191.40. **Utilities Checking:** \$274,463.41. Money Market \$467,717.77. Utilities bills were paid on check # 3962-3973. Non-Lapsing Fund \$14,394.48. A list of all checks paid for utilities was included for the Board to review. **Motion** Honkomp, second Evenson to accept the Treasurer's report. M.C.

**PERSONNEL COMMITTEE REPORT:** The committee did not meet in November.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. The Village's ordinances need updating. The Clerk and Committee recommend that we use General Code at a cost of \$11,800. They have agreed to a three year payment plan of \$4,000 per year. The process would take approximately two years. \$4,000 was put into the 2018 budget for this work. The Clerk reported she spoke with General Code and they revised their bid to \$9,699 plus supplementation and online hosting/support costs. After discussion it was decided to invite a General Code representative to the next Board meeting for a presentation of their services. The shoreland-wetland ordinance will be revised and a permit form created. There is an increase in noise and junk ordinance violations. The committee will be meeting with the city's code enforcer to learn how they handle violations. The Clerk is also researching §823.23 receivership for nuisance properties. **Motion** Walker, second Honkomp to approve the Legislative, Ordinance & Zoning Committee report. M.C.

**PUBLIC WORKS COMMITTEE REPORT:** Chairperson Tammy Steward reporting. Vruwink reported OMNI will be meeting at the municipal center December 13 to discuss the Eagle Road reconstruction project. **Motion** Carlson, second Siegler to approve the Public Works Committee report. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT:** Chairperson Sue Carlson reporting. Vruwink reported construction of the communication tower is complete. The City is finished for the season with their construction of First Street and connecting to Biron's bike trail. **Motion** Honkomp, second Walker to approve the Public Property, Safety and Recreation Committee report. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Mark Honkomp reporting. Two quotes for a water main upgrade were distributed for information only at this time. Vruwink presented two quotes for cleaning the water tower exterior. Lane will clean spots only for \$6,500. KLM Engineering will clean the full exterior for \$6,578. **Motion** Walker, second Steward to approve KLM Engineering's bid and to schedule the cleaning in spring or summer 2018. M.C. Vruwink reported an issue at wells 2 and 3. There is an approximate fifteen percent discrepancy of water usage vs water being pumped from the ground. Meters will be changed out in an effort to resolve the issue. **Motion** Muleski, second Honkomp to approve the Water Utility Committee report. M.C.

**WASTEWATER COMMISSION REPORT:** *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the November meeting were available for review. **Motion** Honkomp, second Walker to approve the Wastewater Commission report. M.C.

**BIRON VOLUNTEER FIRE DEPARTMENT REPORT:** Chief Dan Muleski reporting. Hose testing is complete. The department gained some new members this month. The annual report will be available in January. **Motion** Walker, second Carlson to approve the Volunteer Fire Department report. M.C.

**CLERK'S REPORT:** Pursuant to Wis. Stats. 7.30(4), the Village president must nominate election officials to the Village Board no later than the Board's last regular meeting in December. Evenson nominated: Patricia Buzza, Dawn Weaver, Maggie Muleski, Noreen Bartosh, and Susan Curry. **Motion** Walker, second Siegler to approve the slate as nominated. M.C. with Muleski abstaining. Arndt reported six hours election training for chief election

inspectors is required for their two year appointment and must be completed prior to December 31, 2017. **Motion** Walker, second Muleski to approve the Clerk's Report. M.C.

**PRESIDENT'S UPDATE:** Evenson reported he is working on a revised developer agreement plan with Classic Development. Discussion held reference incentive payments for Village employees. **Motion** Evenson, second Honkomp to award a \$50 incentive payment to full time employees and \$25 to part time, payable December 15, 2017. M.C. **Motion** Muleski, second Walker to approve the President's report. M.C.

**ADJOURN:** **Motion** Honkomp, second Walker to adjourn at 7:31 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Jon T. Evenson, President