

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – OCTOBER 9, 2017**

The October 9, 2017 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Bob Walker, Tammy Steward, June Siegler, Mark Honkomp, and Sue Carlson. Dan Muleski is excused. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, 4 citizens

MINUTES: Minutes were reviewed from the September 11, 2017 Regular Board Meeting. **Motion** Siegler, second Carlson to approve the minutes as printed. M.C.

PUBLIC COMMENT: None

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for Utilities and Village accounts. Discussion held regarding revision of the developer agreement for the business park, Village debt capacity and financing options for the Bridgewater project. **Motion** Honkomp, second Carlson to approve the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for September were \$4,935.75. Expenses were \$115,571.50. General checking account bills were paid on check #~~3~~ 20124-20168 with 7 auto pays to IRS, Deferred Comp, DOR and WRS for payroll deductions. A list of September bills was included for the Board to review. Village Non-Lapsing Fund: \$716,571.92. **Utilities Checking:** \$224,066.43. Money Market \$465,769.45. Utilities bills were paid on check #~~3~~ 3935-3944. Non-Lapsing Fund \$14,390.87. A list of all checks paid for utilities was included for the Board to review. **Motion** Walker, second Honkomp to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. A policy to require all Village owned vehicles to remain at the shop during non-work hours was discussed. **Motion** Walker, second Siegler to approve the policy. Roll Call vote requested: Evenson, no; Carlson, yes; Honkomp, yes; Siegler, yes; Steward, no; Walker, yes. M.C. **Motion** Siegler, second Honkomp to increase the cleaning and security personnel hourly wage 10¢ effective January 1, 2018. M.C. **Motion** Walker, second Evenson to approve the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Committee member Mark Honkomp reporting. The Committee met September 21 to review a zoning change request for Parcel 2400121A, 2411 Plover Road, to allow construction of mini warehouse storage units. The Committee recommended the parcel be rezoned from Agricultural to Industrial to the Plan Commission. The Plan Commission held a public hearing October 6 and recommended to the Village Board of Trustees that the parcel be rezoned for the sole purpose of constructing mini warehouse storage units. **Motion** Evenson, second Honkomp to approve the request to rezone. M.C.

M.C. **Motion** Honkomp, second Walker to approve the Legislative, Ordinance & Zoning Committee report. M.C.

CRANBERRY PANCAKE BREAKFAST: Tammy Steward reporting. Steward reported plans are progressing. Volunteers are needed and welcome.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The committee has finalized Public Works and Wastewater budgets for 2018. The Shore Acres Street Lights non-lapsing has a balance of \$2,373.59. **Motion** Walker, second Steward to move those funds to the Storm/Sanitary Sewer Replacement non-lapsing account and to terminate the Shore Acres Street Lights non-lapsing account. M.C. Vruwink reported on a utility hookup request on Van Slate Street and how adjoining parcels would be affected. Utility assessments can be deferred on those parcels. The Committee will continue to research this request. **Motion** Walker, second Honkomp to purchase a new tool box for the garage at a cost of \$750.00. M.C. Vruwink reported the garbage truck broke down this morning. A new alternator was purchased and installed, resulting in a delay of garbage pickup. **Motion** Walker, second Honkomp to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. The Committee has finalized their 2018 budget. Discussion held regarding renting the municipal center to non-profit groups at a reduced rate. No action taken. Installing a handicap crossing sign near Wellington Place was discussed. It was suggested if they purchase the sign, the Village crew could install it. **Motion** Evenson, second Walker to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. The committee has finalized their 2018 budget. Vruwink reported he is waiting for quotes for an engineer study regarding a water main upgrade in the older part of the Village. **Motion** Honkomp, second Walker to purchase a circulating pump for \$800, a chemical feed pump for \$600 and to approve \$1,950 to complete tank repairs. M.C. **Motion** Honkomp, second Steward to approve the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the October 4 meeting were available for review. **Motion** Evenson, second Honkomp to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Member Mark Honkomp reporting. Final totals are not available yet for the community picnic as all bills have not been received. The 2018 budget is completed. **Motion** Evenson, second Honkomp to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: Arndt reported on Town's Association training she attended. Clerks and chief election inspectors must complete at least six hours of training prior to 12/31/2017. **Motion** Honkomp, second Walker to approve six hours paid training for each of the three chief election inspectors. M.C. **Motion** Honkomp, second Evenson to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE: Evenson reviewed the city's First Street North construction project and the connection to the Village's bike trail. The Village will work with the City on joining the

bike path to ensure a smoothless transition. Biron's roadway is 32 feet wide and is to be joined with the City's roadway which is 26 feet wide. The center line will be moved. Painted white lines will be erased between the crosswalk and where the road narrows in the City. On the river side, the bike path and roadway will be separated by sod.

Motion Walker, second Honkomp to approve the President's report. M.C.

ADJOURN: Motion Honkomp, second Walker to adjourn at 8:15 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President