

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – OCTOBER 14, 2019**

The October 14, 2019 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, June Siegler, Dan Muleski. Mark Honkomp is excused. Also present: 9 guests

MINUTES: Minutes were reviewed from the September 9, 2019 Regular Board meeting. Motion Muleski, second Siegler, to approve the minutes as printed. M.C.

PUBLIC COMMENT: None

FINANCE & BUDGET COMMITTEE: Tammy Steward reporting. Steward reported the committee met October 2 and all bills, non-lapsing accounts and journal entries for the Village and Utility departments were in order. Motion Steward, second Muleski to approve the bills for the Village and Wastewater Department, Water Utility and to approve the committee report. M.C

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for September 2019: \$97,698.83. Expenses: \$299,801.05. General checking account bills were paid on check #'s 21762-21830 with 9 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of September bills paid from the General Fund was included for the Board to review. Village Non-Lapsing Fund \$849,705.61. Utilities Checking: \$264,703.00. Money Market \$359,880.53. Utility bills were paid on check #'s 4264-4276. Non-Lapsing Fund: \$14,444.87. A list of all checks paid for utilities was included for the Board to review. Motion Muleski, second Siegler to approve the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Personnel Committee agenda item will be held over to the October 28, 2019 special board meeting.

PLAN COMMISSION REPORT: The Plan Commission met at 6:30 p.m. on September 30, 2019. Keith Helmrick, Classic Development, reviewed the request to rezone the property from R-4 Multiple Family Residential to B-1 Business/Commercial District to allow Rapids Propeller to expand their business. A new building will be constructed in 2020 and the old building will be used for service and storage. The Plan Commission recommends approval of the rezoning request. Motion Muleski, second Evenson to approve the rezoning request of the property from R-4 Multiple Family Residential to B-1 Business/Commercial District. M.C.

Motion Muleski, second Siegler to approve Resolution No. 19-12 Certified Survey Map for the Rapids Propeller site. M.C.

A Trustee asked what the status of these two lots is regarding utilities installation. The existing building has had a porta potty for at least twelve years. The Village Board needs to decide if the owner will be required to connect both lots to utilities as there are laterals installed to both lots. Follow-up will continue.

The Plan Commission met this date at 6:00 p.m. Keith Helmrick, Classic Development, reviewed a rezoning request. Membrane Systems Specialists had planned to build on Lot 13 in the Biron Business Park. They want to build a modern looking building on a lot near the pond which is visible on STH 54. In order to allow for expansion, rezoning is requested for Lot 1 (rezone from B-1 to B-2) and seventy feet to the east of Lot 14 (rezone from A-1 to B-2). The Plan Commission met at 6:00 p.m. this date and recommends approval of the rezone request. Motion Muleski, second Siegler to approve the rezoning request. M.C. Motion Siegler, second Evenson to approve Resolution No. 19-13 Certified Survey Map (Drawing No. 8982-FT-1-A) for the Membrane Systems Specialist site. M.C.

Rain screen panel and wood grain product samples were provided for the Board to view. These would be on the sides of the building. A twenty-foot glass wall will be on the east half of the building. Motion Muleski, second Siegler to approve requested exceptions from Biron Business Park covenants relating to building material architectural approval. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: President Evenson reporting. Trustee Muleski requested a twenty-six foot driveway at his residence. Current Village Ordinance 8.9.2 limits driveways to twenty feet in width unless approved by the Village Board. Surrounding communities allow up to thirty or thirty-six feet wide driveway(s). Motion Evenson, second Siegler to approve the request. M.C. with Muleski abstaining. The Ordinance Committee will be discussing this Ordinance at their meeting on October 30, 2019 and recommending revisions. Motion Siegler, second Evenson to approve the Legislative, Ordinance and Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. A representative from ND Paper was at the Committee's October 9th meeting. He requested some time to have the tracks repaired due to continued construction on Eagle Road.

The current patrol truck is a 1992 GMC and needs to be replaced before winter. Public Works Director Vruwink stated three patrol trucks were looked at for purchase. His recommendation is to purchase the 2018 Western Star from V&H in Marshfield. The truck cost is \$95,958. A stainless steel dump body package, hoist package, tow hitch package, safety lighting package, plow hitch package, reversible plow, double function patrol wing, under tailgate spreader and hydraulics package add an additional \$60,959. Total cost of the truck is \$156,917.00. Motion Muleski, second Steward to approve the purchase of the Western Star patrol truck not to exceed \$157,000. M.C. The Clerk was asked to contact the Nekoosa Port Edwards State Bank for loan options. Motion Muleski, second Steward to use \$10,000 from the Public Works Truck non-lapsing fund and pay to V&H to hold the truck until financing is obtained. M.C.

Vruwink reported the cost to repair Huffman Road is \$618,241.00.. He is researching various funding sources available for road construction and will report at a future meeting.

"Welcome to Biron" road signs will be replaced by the crew. The relining of Buffalo Street has a leak and the company is coming to repair the lining. Bauer lift station needed a new controller \$3,850 this was an emergency purchase. Flygt is here doing inspections on all lift stations. Gate valve & check valves at Bauer Lift Station are bad Bill is getting a quote for repair. Village crew fixed two manholes that needed repair on Van Slate and Center Street.

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Gateway park status on the ADA compliant dock was discussed. Vruwink told us he has been in contact with MSC about the dock. Several different options were presented by Vruwink to resolve the issue. There are no issues with the dock itself. The abutment was placed too high.

Motion Muleski, second Siegler to approve the Public Property Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Budget expenses are inadequate to meet the revenue estimated for next year. Trustee Carlson recommends we request a conventional rate case increase or a two-step rate case in 2020. Simplified rate case increases of 3% is inadequate to cover expenses. Sanitary Survey Report and Notice of Noncompliance correspondence was reviewed. Vruwink will be correcting noted deficiencies by the October 18, 2019 deadline. Motion Muleski, second Evenson to approve the Water Utility Committee report. M.C.

CRANBERRY HARVEST BREAKFAST: Chairperson Tammy Steward reporting. The breakfast will be October 19 from 8:00 a.m. to Noon. Volunteers are appreciated.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Muleski to approve the September 4, 2019 minutes. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Training was conducted on boat operations, foam principals, and portable master stream operations. Sixty-nine calls were made in 2019. The active department roster is seventeen and two individuals have turned in applications for membership. Motion Evenson, second Muleski to approve the Fire Department report. M.C.

CLERK'S REPORT: Clerk Arndt reported she attended cyber security and levy limits training. The Wisconsin Elections Commission (WEC) notified clerks WisVote requires use of an up to date computer system and obtaining professional IT support. The WEC received a grant from provided under the Help America Vote Act. Arndt applied for a one-time grant for professional IT support and was approved. Vernox Computer Services LLC in Wisconsin Rapids will be providing that service. Motion Evenson, second Muleski to approve the Clerk's report. M.C.

PRESIDENT'S REPORT:

Consideration of Resolution No. 19-14 amending procedure for special assessments made under Wis. Stat §66.0703 for public construction projects pursuant to Resolution Nos. 13-06 and 19-08: the Village Board has determined that it is necessary to defer the effective date of the special assessments for certain properties located within Tax Increment Finance Districts #1 and #3 as identified on Exhibit A due to the real property being owned by parties other than the occupants of those properties. Motion Muleski, second Carlson to approve Resolution No. 19-14. M.C. A resident present at the meeting expressed his thanks to the Board for their consideration of the Resolution.

The Clerk received some deferral and hardship requests for special utilities assessments. President Evenson stated applicant privacy must be protected. The President and Clerk will review the applications and bring a recommendation to the Board to approve or disapprove. That portion of the meeting will be held in closed session.

Eagle Construction presented a pay request for \$30,501.65 for work done on the bathroom projects in the Bridgewater development area. Motion Evenson, second Steward to approve payment with funds from the loan. M.C.

A special board meeting will be held October 28 at 6:30 p.m. Agenda items include bids received for docks at the Bridgewater development area, financing for a new patrol truck, and a personnel committee report for 2020 wages and benefits.

Board meetings in November will be on the 11th and 25th for a budget public hearing to adopt the levy.

Motion Muleski, second Steward to approve the President's report. M.C.

ADJOURN: Motion Steward, second Siegler to adjourn at 8:58 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President

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