

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – October 10, 2022**

The October 10, 2022 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Jamie Biegel, Patty Gapen, Mark Honkomp, Mike Guillemot, Dan Muleski. Also present: Clerk Anne Arndt, Richard Schaetz, six guests

MINUTES: Motion Honkomp, second Muleski to approve minutes of the September 12, 2022 Regular Board Meeting as printed. Motion carried.

PUBLIC COMMENT: A resident voiced concerns about the amount of black locust growing along the recreational trail and shoreline. The Village crew will be cutting it out and treating it soon.

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Motion Muleski, second Guillemot to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for September: \$3,318.17 and Expenses: \$231,456.44. General checking account bills were paid on check #'s 24156-24312 with eight autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of September bills paid from the General Fund was included for review. Village Non-Lapsing Fund \$1,076,228.59. Utilities Checking: \$353,127.32. Water Money Market \$321,003.28. Utility bills were paid on check #'s 4786-4796. Wastewater Non-Lapsing Fund: \$34,059.72. A list of all checks paid for Utilities was included for review.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Josh Volz reporting. September training consisted of fire tactics class and final hose testing of handheld hose. Thirteen medical, one fire, and one assist call were made in September. The Association's fundraiser will be October 24 at Anchor Bay. Chief Kerkman applied for and received three grants: \$30,000 FEMA Assistance to Firefighter grant. Funds will be used to purchase a SCBA compressor; 10,000 grant to purchase EMS related items; DNR Firefighter 50/50 grant for Class A foam and forest fire hose. Chief Kerkman would like to paint the garage doors and will be bringing cost proposals to the Board. The department will hold an Open House during the cranberry breakfast October 15. Motion Muleski, second Honkomp to approve the Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Motion Honkomp, second Muleski to convene into Closed Session at 7:23 p.m., pursuant to Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Topics for discussion: consider an employment offer; employee wages. Upon Roll Call vote: Evenson, yes; Biegel, yes; Gapen, yes; Guillemot, yes; Honkomp, yes; Muleski, yes; Steward, yes. Motion carried. Motion Honkomp, second Evenson to reconvene in Open Session at 8:00 p.m. Upon voice vote motion carried unanimously. Motion Honkomp, second Steward to approve a \$2.00 per hour wage adjustment for the Village Clerk effective October 1, 2022. Motion carried. Motion Honkomp, second

Evenson to approve a \$1.75 per hour wage adjustment for three Village crew members effective insurance premium co-pay effective January 1, 2023. Motion carried.

The employee handbook states, *“Each year, the Village shall determine whether employees will receive the day before or the day after Independence Day as a holiday. When a holiday falls on a Sunday, the following Monday shall be computed based upon eight hours at the employee’s regular hourly rate of pay.”* The Board determined holidays for the 2022-2023 season will be: Thanksgiving November 24 & 25, 2022; Christmas, December 23 & 26, 2022; January 2, 2023; Memorial Day, May 29, 2023; Independence Day, July 3 & 4, 2023; Labor Day, September 4, 2023; Thanksgiving, November 23 & 24, 2023; Christmas, December 22 & 25, 2023. Motion Evenson, second Muleski to approve the Personnel Committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Nicole L. Stanke was issued a Provisional Operator’s License, good for sixty days. Motion Muleski, second Honkomp to grant Nicole L. Stanke a regular Operator’s License. The committee met and recommends submitting two variance requests to the Board of Appeals, which will meet October 13. Motion carried. Motion Honkomp, second Evenson to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Repairs of the North Biron Drive lift station will cost \$144,591.27. The committee would like to use the full amount of ARPA funds awarded and the balance to be paid from the Storm/Sanitary Sewer non-lapsing fund. Motion Muleski, second Steward to allocate the balance of ARPA funds available at the time (\$80,900.55 as of 10/10/2022) payment is required, and the balance to be paid from the Storm/Sanitary Sewer non-lapsing fund. Motion carried. The garbage truck needs new wheels and tires. Schaetz will look into pricing. Steward reported there is a new contact person at Waste Management and she will contact him about the status of the quote provided earlier for garbage pickup in the Village. Evenson stated a public meeting should be held for residents to voice concerns prior to taking any action. Motion Muleski, second Honkomp to approve the Public Works Committee report.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. MSC Docks and Lifts will be removing docks from the water on October 15. All customers have received written notice to remove their boats by that date at 8:00 a.m. Maintenance of bumpers was discussed. Bumpers are there to protect the dock and boats should not be tied to the bumpers. The Village crew will monitor each week and if there is damage, the Village will contact the owner. The slow-no-wake zone ordinance has been submitted to the DNR. Buoys will be ordered, and signs installed at all public landings on the Biron flowage. Motion Muleski, second Honkomp to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. On August 23 a DNR audit was conducted and no serious deficiencies found. The Trimble handheld meter reader has not been working properly and needs replacing. Meters need to be replaced throughout the Village. Biegel presented a bid from Lane Tank for water tower repairs. Motion Muleski, second Biegel to approve up to \$7,000.00, using water non-lapsing funds. Motion carried. The committee supports discontinuing fluoride and will be discussed at the November 14th Board meeting. Motion Muleski, second Guillemot to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Honkomp to approve the

September 14, 2022 Commission meeting minutes and the Wastewater Commission report. Motion carried.

NEW BUSINESS: Classic Development incentive; Discontinue water fluoridation

CLERK'S REPORT: Clerk Anne Arndt reporting. A \$1,200 election security grant has been awarded. Arndt reported she completed and submitted the 2023 Recycling Grant application. Chargeback of taxes for 2019 and 2020 was filed November 15. The Department of Revenue will make their determination by November 15. Motion Muleski, second Guillemot to approve the Clerk's report. Motion carried.

PRESIDENT'S REPORT: Evenson reported he and the clerk will meet with Classic Development soon to review annual incentive payments. Trick or Treat hours will be October 31 from 5:00 p.m. to 7:00 p.m. Motion Muleski, second Guillemot to approve the President's report.

ADJOURN: Motion Guillemot, second Muleski to adjourn at 8:10 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President