

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – OCTOBER 10, 2016**

The October 10, 2016 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, June Siegler, Dan Muleski and Sue Carlson. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, and Rick Bakovka, Town of Rome Supervisor

MINUTES: Minutes were reviewed from the Regular Board Meeting held September 12. **Motion** Honkomp, second Carlson to approve the minutes as printed. M.C.

PUBLIC COMMENT: Rick Bakovka, Supervisor in the Town of Rome, gave an overview of Sand Valley Golf Resort located in the Town of Rome. One course is complete and a grand opening is scheduled for June 19, 2017. With increased traffic at South Wood County Airport, Bakovka encouraged the Village to consider joining the Airport Commission to help support costs and future growth.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. All bills, non-lapsing accounts and journal entries were in order. Walker outlined the process for setting the 2017 budget. President Evenson, the Clerk and the Finance Committee will meet October 24 and November 2 to begin the budget process and will be recommending a draft budget at the November 14 Village Board meeting. **Motion** Carlson, second Muleski to approve the Finance and Budget Committee report.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for September 2016 were \$736.21. Expenses were \$55,901.97. General checking account bills were paid on check # 19231-19297 with 7 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all September bills was included for the Board to review. Village Non-Lapsing Fund \$756,264.18. **Water Utility:** Checking \$117,148.17. Money Market \$456,303.14. Water bills were paid on check # 3829-3832. **Wastewater Department:** Checking \$60,678.89. Non-Lapsing Fund \$14,367.53. Wastewater bills were paid on check # 2844-2845. A list of all checks paid for water & wastewater was included for the Board to review. **Motion** Muleski, second Walker to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. Team Care health insurance rates for 2017 increased \$7.60 per week. **Motion** Evenson, second Honkomp to remain with Team Care and continue paying full premiums for employees. M.C. The Committee recommends 2017 wage increases for represented employees at the allowable CPI rate of 0.68%, rounded down to the nearest penny; and 36 cents per hour for the Utility Clerk, 81 cents per hour for the Clerk, and \$1.25 per hour for the Public Works Director/Superintendent; all effective 01/01/2017. Vote by Roll Call: Carlson, yes; Honkomp, yes; Muleski, yes; Siegler, yes; Steward, yes; Walker, yes; Evenson, yes. M.C. **Motion** Muleski, second Walker to approve the Personnel Committee's report. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. The Committee has begun working with Lorelei Fuehrer to revise building and zoning ordinances. A draft communication tower ordinance was shared with the Board and revisions will continue prior to final recommendation to the Board. **Motion** Evenson, second Muleski to approve the intent of the Village of Biron to allow the development of a lease agreement between the Village of Biron and First American Site Acquisition, Inc., who is working with and for U.S. Cellular, for the purpose of siting a cell phone communications tower on Village of Biron owned property, east of Biron's water tower on Eagle Road, understanding that the lease agreement will comply with Village of Biron regulations and ordinances pertaining to communication towers/facilities and that the lease agreement is anticipated to be available for execution by November 1, 2016. M.C. A Shoreland-Wetland ordinance was submitted to the DNR for approval and they have not yet responded. **Motion** Honkomp, second Carlson to approve the Legislative, Ordinance and Zoning Committee's report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The Committee recommends increasing the quarterly base wastewater rate from \$39.60 to \$45.00 and 10% increase in usage effective 12/12/2016. **Motion** Muleski, second Honkomp to approve the increase. M.C. Billing will eventually be done monthly in 2017. An increasing amount of large and oversize items are being left by residents for garbage pickup. This item was referred back to the Committee to develop guidelines and per item charges. Advanced Recycling increased their rates 09/01/2016 for garbage and landfill use and the Village will continue to pay all costs with no charge to Village residents. Vruwink reported a total estimated cost of \$37,500 to purchase and install street lights on Shore Acres and South Biron Drive. **Motion** Muleski, second Walker to approve up to \$37,500. M.C. A crew member cut his finger repairing the ceiling track in the Fire Department, requiring five stitches. **Motion** Muleski, second Walker to approve the Public Works Committee report. M.C.

CRANBERRY BREAKFAST: Steward reported plans are well underway. A committee volunteer will be with President Evenson on WFHR this week to promote the breakfast. New this year is the addition of a bounce house for kids of all ages. It will be located outside the fire department.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. Carlson reported the committee met to recommend items for the 2017 budget. The Board reviewed Earth Pay Application No. 4 Final for \$1,163.13. Motion Carlson, second Walker to approve payment and to note the permanent retainage of \$1,325 for sewer damage to property on South Biron Drive. M.C. Vruwink reported restitution has been made for vandalism caused to the free library at the park. **Motion** Muleski, second Evenson to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Honkomp reported the Committee recommends a three percent simplified rate case adjustment effective 12/12/2016. **Motion** Walker, second Carlson to approve the water rate increase. M.C. Billing will be done monthly eventually in 2017. Vruwink reported Xylon was detected in Well #2 at .68 ppm (parts per million). MCL is 10,000 ppm. He will continue to monitor. Vruwink is working with Verso and Catalyst to ensure the Cross Connection Survey is completed by the end of 2016. **Motion** Walker, second Carlson to accept the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the September 7 and October 5 Commission meetings were accepted as printed. **Motion** Muleski, second Honkomp to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. Engine pumps will be tested next week. The department annual meeting is November 7. **Motion** Evenson, second Honkomp to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: Arndt reported on a claim she filed with the State Debt Collection service. The individual is making payments.

PRESIDENT'S UPDATE: Evenson reported the City Engineer contacted him regarding upgrading First Street with the intent to connect to the Biron trail segment at Gateway Park. Evenson and Vruwink will be meeting with the City in the future. **Motion** Honkomp, second Steward to accept the President's report. M.C.

ADJOURN: Motion **Honkomp**, second Walker to adjourn at 8:30 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President