

**VILLAGE OF BIRON REGULAR BOARD MEETING  
MINUTES – January 9, 2023**

The January 9, 2023 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Jon Evenson, Tammy Steward, Mark Honkomp, Mike Guillemot, Dan Muleski, Patty Gapen. Jamie Biegel is excused. Also present: three guests

**MINUTES:** Motion Honkomp, second Muleski to approve minutes of the December 12, 2022 Regular Board Meeting as printed. Motion carried.

**PUBLIC COMMENT:** None

**FINANCE COMMITTEE:** Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. The clerk contacted Nekoosa Port Edwards State Bank for current interest rates. The Village non-lapsing account will be paid 3.5% interest effective January 1, 2023. Discussion held regarding hiring a new audit firm. The clerk was asked to contact Hawkins Ash for a contract outlining services. Motion Guillemot, second Muleski to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

**TREASURER'S REPORT:** Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for December: \$791,284.68 and Expenses: \$364,900.01. General checking account bills were paid on check #'s 24457-24543 with nine autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of December bills paid from the General Fund was included for review. Village Non-Lapsing Fund \$1,136,37.81. Utilities Checking: \$395,385.22. Water Money Market \$327,357.55. Utility bills were paid on check #'s 4823-4837. Wastewater Non-Lapsing Fund: \$34,092.20. A list of all checks paid for Utilities was included for review. Motion Honkomp, second Steward to reimburse Nicholas Ubinger \$203.83 for property tax overpayment. Motion carried. Motion Honkomp, second Muleski to approve the Treasurer's report. Motion carried.

**BIRON VOLUNTEER FIRE DEPARTMENT REPORT:** Chief David Kerkman Dillingham reporting. December training consisted of touring the new ND Papers building. There were 11 medical and 2 fire calls made in December. Total 2022 calls made are 100 medical, 25 fire, and 1 assist. The new SCBA compressor is now in service. Fire inspections are completed for 2022. A department summary report is on file in the clerk's office. Motion Muleski, second Honkomp to approve the Volunteer Fire Department report. Motion carried.

**PERSONNEL COMMITTEE REPORT:** Chairperson Mark Honkomp reporting. Honkomp introduced Kayla Lumaye, who was hired as Public Works Director and Water Superintendent. She began employment January 2, 2023.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. Motion Steward, second Honkomp to grant Ashlyn Wagner a temporary operator's license for the Charity Ice Golf Fundraiser to be held January 28. Motion carried. Motion Muleski, second Honkomp to grant a one-day Special Class "B" retailers license to Wisconsin Rapids Firefighters Charitable Foundation Local 425, for the Charity Ice Golf Fundraiser to be held January 28. Motion carried. Motion Muleski, second Honkomp to grant an operator's license to Christa Kolo and Clinton Hellner, Motion

carried. Motion Honkomp, second Guillemot to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

**PUBLIC WORKS COMMITTEE REPORT:** Chairperson Tammy Steward reporting. Steward reviewed the Village contract with Waste Management for garbage and recycling pickup services. Bins will be delivered to residents by Waste Management the week of January 16. Garbage and recycling service will begin Monday, January 23. Residents whose driveways are located on an alley are reminded the bins must be placed on the street side for pickup, not the alley. Motion Honkomp, second Gapen to approve the Public Works Committee report. Motion carried.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT:** Chairperson Mike Guillemot reporting. Mike discussed maintenance needed at the municipal center. Twenty-eight boat slips are available for rent for the season. Motion Honkomp, second Gapen to approve the Public Property Committee report. Motion carried.

**WATER UTILITY COMMITTEE REPORT:** Committee member Patty Gapen reporting. Discussion took place on the possibility of getting bids to purchase and implement the replacement of approximately 369 old remote water meters with a new cellular end point system. There is meter installation and cross connection control program and a bid was presented to the committee from Hydro Corp. Services provided would include installation of approximately 369 water meters, set up the cross connection program along with maintaining the necessary DNR reports. Public Works Director Lumaye was asked to obtain one more quote. Director Lumaye presented an Emergency Response Plan for Municipal Utilities. Motion Honkomp, second Guillemot to approve the plan. Director Lumaye will file the plan with the DNR. Motion carried. Motion Honkomp, second Evenson to approve the Water Utility Committee report. Motion carried.

**WASTEWATER COMMISSION REPORT:** *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* December Commission meeting minutes will be presented at the next Board meeting for approval.

**NEW BUSINESS:** none

**CLERK'S REPORT:** Arndt reviewed the Spring Primary and Spring Elections.

**PRESIDENT'S REPORT:** no report

**ADJOURN:** Motion Honkomp, second Guillemot to adjourn at 7:35 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Jon T. Evenson, President